

## PLAT SUBMITTAL APPLICATION

### Planning Department

**APPLICATION SUBMITTAL:** Applications will be conditionally accepted on the presumption that the information, materials and signatures are complete and accurate. If the application is incomplete or inaccurate, your project may be delayed until corrections or additions are received.

**Plat Name:** \_\_\_\_\_

#### Submittal Type:

Preliminary Plat  Re-Plat  Amending Plat  Minor Plat  Final Plat  Administrative Plat  Street Dedication  Concept Plan

#### Plat Type:

Existing City Zone: \_\_\_\_\_  Single Family Residential  Multi-Family Residential  Business/Office  Commercial/Industrial

#### Applicant Information

##### Applicant

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

##### Property Owner

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

##### Engineer/Surveyor (if applicable)

Name: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone: \_\_\_\_\_ Email: \_\_\_\_\_

#### Plat Data

**Location of Property to be Platted:**  Within City Limits  Within Extra Territorial Jurisdiction (ETJ)

Account No.: \_\_\_\_\_ GEO Account No.: \_\_\_\_\_ Deed Date: \_\_\_\_\_ Page No.: \_\_\_\_\_ Volume No.: \_\_\_\_\_

Survey/Abstract No.: \_\_\_\_\_ Lot/Parcel No.: \_\_\_\_\_ Tract No.: \_\_\_\_\_ Total Acres: \_\_\_\_\_

##### Geographic Location (Use Name of Major Street, Bayous, Creeks, Streams):

North of \_\_\_\_\_ East of \_\_\_\_\_

South of \_\_\_\_\_ West of \_\_\_\_\_

##### Location in Floodplain:

Zone A - 100 year Floodplain (No BFE determined)  Zone AE - 100 year Floodplain (Studied)  Zone AE - Floodway BFE: \_\_\_\_\_

##### Location in District:

School District: \_\_\_\_\_ Council District: \_\_\_\_\_ County Commissioner District: \_\_\_\_\_

**Plat Details**

Total Acreage: \_\_\_\_\_ Number of Lots: \_\_\_\_\_ Number of Blocks: \_\_\_\_\_ Number of Streets: \_\_\_\_\_ Number of Reserves: \_\_\_\_\_  
Total Acres in Reserves: \_\_\_\_\_ Typical Lot Size: \_\_\_\_\_

**Planned Improvements**

Streets:  Public  Private Water System:  City  Private Well  Private System  Isaacson MUD  
 Asphalt  Concrete  Asphalt/Concrete Sanitary System  City  Septic Tank  Other  
Storm System:  Curb & Gutter  Open Ditch  Combination Lift Stations:  City  Septic Tank  Other  
Security Gates:  Automatic  Manual  Manned Gas System:  City  Private System  Propane  Other

**Accompanying Documents**

- Copy of deed showing current ownership.
- Current title report or title policy (max 45 days old).
- Metes and bounds description with title report or policy.
- Tax certificate showing that no taxes are currently due or delinquent against the property.
- Draft of restrictive covenants (if applicable).
- Traffic Impact Analysis (if applicable)
- 2 Copies of Preliminary Plan showing water system approximate location and size of onsite and offsite existing and proposed water lines, fire hydrants, sewer system, storm system and drainage plan.
- Survey showing any existing structures on subject site.
- Owner(s) statement dedicating streets to the public.
- Alphabetized list of street names (if applicable).

**This is to certify that the information on this form is COMPLETE, TRUE and CORRECT and the undersigned is authorized to make this application.**

\_\_\_\_\_  
Signature of Owner or Agent

\_\_\_\_\_  
Date



City of El Campo - Planning Department  
315 E Jackson St El Campo Texas 77437

### Fees

Pre-Application Meeting	\$25.00
Preliminary Plat	\$200.00
per lot	\$1.00
or per acre	\$5.00
Final, Replat & Minor Plat	\$200.00
per lot	\$0.50
or per acre	\$2.00
Floodplain Development Permit Application	\$75.00
Right of Way/Easement Abandonment	\$200.00
Site Plan Review - Residential	\$150.00
Site Plan Review - Commercial	250 + \$10/acre
Floodplain/Building Elevation Review	\$50.00
Parking/Landscape Plan Review	\$50.00
Planned Development (with concept or site plan)	\$300.00